

Saint Mark Catholic Church
6500 Crawford Rd
Argyle, Texas 76226

BAPTISM INFORMATION

The preparation for the baptism of an infant is directed to the parents and godparents. Sacramental preparation for the Sacrament of Baptism is a prerequisite for the baptism of children and babies under age 7.

Requirements for Parents:

Members of another parish who wish to have a child baptized at St. Mark **need** to contact their parish and follow their requirements; as well as provide us with a letter from their priest acknowledging the desire to baptize the baby at St. Mark, with the rest of the documents requested. (*CIC 857 2*)

At least one parent must be baptized Catholic. The non-Catholic parent must be willing to allow his/her child to be baptized in the Catholic Church.

A copy of the child's birth certificate **must be provided**, along with **Baptism Registration Form, Acknowledgement Form, Agreement for Reservation of Baptism** and proof of **Baptism Prep Class**. All (except Proof of Baptism Prep Class) can be picked up at the office or printed off our website www.stmarkdenton.org under "Sacrament" Infant Baptism menu; and must be turned in to Elsa Vasquez, parish office. Parents need to meet with Father prior to the Baptism. You can meet Father after Mass, as he greets parishioners.

Requirements for the Godparents:

"Each child may have a godfather and a godmother, the word 'godparents' is used to describe both."(*Rite of Baptism for Children 6*)

Only one godparent is necessary. Although there can be more; only two names can actually be entered in the Baptismal Register and Baptismal Certificate.

The godparent must be fully initiated Catholic (baptized, confirmed, received Eucharist); must be in good standing with the Catholic Church (including a valid

Catholic Marriage, if married) and at least 16 years of age. (*Cf. CIC, can. 874*)

The godparent must be willing to accept the responsibility of assisting the parents in developing the faith life of the child.

The godparent may not be the father or mother of the baby/child being baptized.

Godparents need to provide St. Mark with a “godparent certificate” or a letter of “member in good standing” from their church, and a Certificate of Baptism with Notations.

If you have any unusual circumstances, please contact Elsa Vasquez at 940-387-6223 or at evasquez@stmarkdenton.org

Baptismal Class:

Parents are required to take the class; godparents are highly encouraged to take the class, but not required. The class is held on the second Thursday of every month, except for December, from 7:00 to 9:00 p.m. in the Religious Education Building. Please register online at www.stmarkdenton.org under Sacraments – Infant Baptism.

The class can be taken at another church if the above times are not convenient, please make sure to ask for a certificate from that class.

Baptismal classes are good for 2 years.

Scheduling the Date for the Baptism:

All paperwork – mentioned under requirements for parents must be turned in to Elsa Vasquez, three weeks prior to Baptism date will be greatly appreciated, but must be in at least the week prior to the Baptismal date. The Baptism date cannot be confirmed or guaranteed until all paperwork is in.

Baptisms are celebrated **Saturdays 2:15 pm.**

ACKNOWLEDGEMENT FORM

Baptism Registration Form and Church Reservation Agreement Form must be dated and returned preferably three weeks prior to the date of the baptism, to allow us time to check Father's schedule.

Dear Father George,

We have carefully read the printed material regarding baptisms in Saint Mark, we understand completely, and agree to comply with the various guidelines contain therein. We acknowledge that no baptism date will be confirmed until all documents are delivered to the office preferably three weeks, or minimum a week prior to the baptism date with the exception of those specifically noted otherwise.

This is to inform you that: (Please check as completed)

____ We have completed the **Baptism Registration Form**

____ We have read and signed the **Church Reservation Agreement Form**

____ We have provided a **copy of our baby's Birth Certificate**

____ We have provided proof that we have taken the **Baptism Prep Class**

(parents required, godparents highly suggested)

____ We have provided proof of **Good Standing with the Catholic Church, and Certificates of Baptism with Notations for the godparents**

____ **Meeting with Father George (short meeting, can be after Mass or you can call his and set up an appointment)**

____ **(If not members of St. Mark) We have provided a Letter of Permission to**

Baptize at St. Mark from our Pastor

Name of parent/guardian

Signature of parent/guardian

Date

Last Name

Date and Time

Celebrant

St. Mark Catholic Church Baptism Registration

Child's Full Name _____ Age _____

Place of Birth _____ Date of Birth _____

Mother's Name (complete include maiden name) _____

Complete Address _____

Phone # _____ Email _____ Religion _____

Parish where you are registered _____ City and State _____

Sacraments Received (Circle all that apply): **Baptism First Communion Confirmation Marriage (if Catholic)**

Church where married (address) _____

Baptismal Preparation Class Date _____ Location: _____

Father's Name (complete) _____

Complete Address _____

Phone # _____ Email _____ Religion _____

Parish where you are register _____ City and State _____

Sacraments Received (circle all that apply): **Baptism First Communion Confirmation Marriage (if Catholic)**

Church where married (address) _____

Baptismal Preparation Class Date _____ Location: _____

Godfather's Name (complete) _____

Complete Address _____

Phone # _____ Email _____ Religion _____

Parish where you are registered _____ City and State _____

Sacraments Received (circled all that apply): **Baptism First Communion Confirmation Marriage (if catholic)**

Church where married (address) _____

Baptismal Preparation Class date: _____ Location: _____

Godmother's Name (complete) _____

Complete Address _____

Phone # _____ Email _____ Religion _____

Parish where you are registered _____ City and State _____

Sacraments Received (circle all that apply): **Baptism First Communion Confirmation Marriage (if Catholic)**

Church where married (address) _____

Baptismal Preparation Class Date _____ Location: _____

(Office Use Only)

Certificate Completed: Date: _____ By: _____ Entry in PDS: Date: _____ By: _____

Entry Parish Record: Date: _____ By: _____

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940-387-6223

Agreement for Reservation of the Baptism

We, _____ and _____, parents/ guardians of _____ agree to meet the requirements for baptism presented by our parish (see the form of Acknowledgement) and the Diocese of Fort Worth. We understand that the reservation is for the following date: _____ at the following time: _____. The date is **tentative** until the preparation for the baptism has been completed, and all documents have been turned in. We agree to comply with the protocol of Saint Mark parish.

We understand that if for any reason we cancel or change the day of the baptism, the Celebrant and Coordinator of Baptisms Elsa Vasquez must be notified. Notifying any other member of the staff is not acceptable to cancel or change the date.

We understand that no reservation will be fully guaranteed until all the baptism preparation is complete. That all documents and letters (proof) should be delivered preferably three weeks prior to the date here stated.

(Please carefully read the *Baptism Information and Acknowledgement Forms*, to know exactly what is required).

(Signature of Father/ Guardian)

(Date of Signature)

(Signature of Mother/ Guardian)

(Date of Signature)

**Baptism Sponsor/Godparent
Certificate of Eligibility**

(PLEASE CAREFULLY READ the requirements for sponsoring before signing)

Canons 873 and 874 of the Code of Canon Law lists the requirements and qualifications of those who serve as sponsors/godparents for the Sacrament of Baptism.

- A Sponsor/Godparent:
1. only one male or one female sponsor or one of each sex is to be employed.
 2. be designated by the one to be baptized, by the parents or the one who takes their place or, in their absence, by the pastor or minister and is to have the qualifications and intentions of performing this role;
 3. must be 16 years of age or older
 4. believe all that the Catholic Church believes and teaches, be a Catholic who has been confirmed and has already received the sacrament of the Most Holy Eucharist and leads a life in harmony with the faith and the role to be undertaken;
 5. must be an actively practicing Catholic, participating at Mass on Sundays and Holy days, and receiving the sacrament of the Eucharist and Reconciliation
 6. not to be bound by any canonical penalty legitimately imposed or declared. This means that Catholics publicly living in a non-sacramental marriage (not married in the Catholic Church or have not had their marriage blessed by a priest) and those that are cohabitating (living together without marriage) cannot serve as a sponsor

Being a sponsor/godparent is not just an honor given to a good friend or relative. To be a sponsor/godparent means having a true appreciation of the Catholic faith and a sense of responsibility towards the spiritual well-being of the person being baptized.

I declare that I am a registered member of the parish listed below and that I meet all the requirements (listed above) to be a sponsor/godparent.

Sponsor/Godparent's Full Name: _____

Name of Sponsor's Parish: _____

City and State of Sponsor's Parish: _____

Sponsor's Signature: _____ Phone #: _____

Full Name of Parents (of child to be baptized): _____

To be completed by you Pastor:

I hereby certify that _____ is a registered member of this parish, is a practicing Catholic, and is eligible to serve as a sponsor for Baptism.

Name of Parish: _____ Pastor: _____

Date: _____ Parish Seal: _____



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 CATHOLIC CHURCH

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